



**KEMENTERIAN PENDIDIKAN NASIONAL
DIREKTORAT JENDERAL
PENDIDIKAN TINGGI**

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Nomor : 260 /D4.4/2011
Lamp. : 1 (satu) berkas
Perihal : Tawaran beasiswa 'Master and Bachelor Programs in 2011 – 2013 Years' di 'Azerbaijan Diplomatic Academy'

Kepada Yth. : 1. Pimpinan Perguruan Tinggi Pemerintah (PTP)
2. Direktur Politeknik Negeri
3. Koordinator Perguruan Tinggi Swasta

8 Februari 2011

Sehubungan dengan surat dari Kedubes Republik Azerbaijan di Jakarta nomor Az/CC5/11 tanggal 24 Januari 2011 perihal tersebut di atas, dengan ini kami sampaikan bahwa *Azerbaijan Diplomatic Academy* menawarkan kesempatan kepada warga negara Indonesia untuk mengikuti program beasiswa 'Master and Bachelor Programs in 2011 – 2013 Years' di 'Azerbaijan Diplomatic Academy'. Informasi selengkapnya tentang beasiswa tersebut tercantum pada berkas terlampir.

Untuk selanjutnya, kami mohon bantuan Saudara untuk menyebarluaskan informasi ini kepada yang berminat.

Atas perhatian dan bantuan Saudara, kami ucapkan terima kasih.



Direktur Pendidik dan Tenaga Kependidikan

DIREKTORAT JENDERAL
PENDIDIKAN TINGGI

Supriadi Bastad

NIP. 19690104 198703 1 002

Tembusan :

1. Dirjen Dikti (sebagai laporan)
2. Kabag. Tata Usaha dan Protokol Kemdiknas



Embassy of the
Republic of Azerbaijan
Jakarta

Tata Usaha Penerimaan	
NO: 209	17 ENERGI 2011
U: 25 - 01	- 2011

No. Az/CCS/A

The Embassy of the Republic of Azerbaijan presents its compliments to the Directorate General for Asia Pacific and African Affairs of the Ministry of Foreign Affairs of the Republic of Indonesia and has the honour to inform that Azerbaijan Diplomatic Academy offers scholarship to Indonesian diplomats and students for Master and Bachelor programs in 2011-2013 years.

Applicants having registration in due time will get scholarship covering study fees and accommodation charges.

The Embassy requests the esteemed Directorate General to convey the information to relevant Indonesian institutions.

The deadline for the application is April 1, 2011.

The Embassy avails itself of this opportunity to renew to the Directorate General the assurances of its highest consideration.

Encl.: pp.4

Jakarta, 17 January 2011

Directorate General for Asia Pacific and African Affairs
of the Department of Foreign Affairs
of the Republic of Indonesia
Jakarta



cc. Center for Education
and Training of the Ministry
of Foreign Affairs

cc. Ministry of National Education
of the Republic of Indonesia

**INFORMATION ON THE AZERBAIJAN DIPLOMATIC ACADEMY AND ITS
MASTER AND BACHELOR PROGRAMS**

Azerbaijan Diplomatic Academy
Baku, Azerbaijan

**Admissions and Financial Aid
GUIDE**

About ADA

Founded by the Ministry of Foreign Affairs of Azerbaijan, Azerbaijan Diplomatic Academy (ADA) is a School of International Affairs dedicated to preparing innovative global leaders and to promoting useful collaborative research on diplomacy and international affairs. Located in Baku, at the center of an increasingly significant part of the world, ADA is attracting students from all over the world and upon eligibility admits students to its graduate (MADIA) and undergraduate (BAIS and BBA) programs.

Master's Program

**Master in Diplomacy and International Affairs (MADIA)
Admissions Information for International Students**

MADIA is a full-time in residence two-year graduate program with two areas of specialization: International Security and Conflict Resolution, and Caspian Basin Studies specializations in the 2011 - 2013 years. Flexible and open-ended, the MADIA Curriculum is designed to strengthen quantitative reasoning and analytical thinking and to build academic strength in political, economic and legal areas, while developing leadership and management skills of the students. All courses are offered in English as the main language of international discourse.

The curriculum is divided into three components:

- Pre-Term Curriculum First Year (July-August)
- Core Curriculum First Year (September - May)
- Specializations/Electives Second year (September - May)

Admissions Procedure

All candidates applying for MADIA program should complete Online Application Form at www.ada.edu.az no later than April 1, 2011.

Important dates:



Application Period:	October 1, 2010 - April 1, 2011
Application Deadline:	April 1, 2011
Review, Interview and Notification:	January 15, 2010 - April 15, 2011
Accept/Decline Deadline:	Within two weeks of notification

Admission requirements

- Completed ADA Application Form
- Application Fee- 15 Manats or USD/EURO equivalent
- Statement of Purpose (not to exceed 500 words, double-spaced)
- Resume/CV (not to exceed 2 pages with information on education, employment, academic awards, extracurricular and volunteer activities)
- Two Reference Names and Contact Information
- Recent photo taken within the last six months (Size: 5 x 5 cm, scanned and attached to application)
- Official academic transcripts from all previously attended schools (translated into English and notary-certified)
- Copy of Identification Card or Passport
- Official Test Scores
 - TOEFL or IELTS scores (only applicants who have completed a minimum of two years of full time study at the collegiate level in a country where English is the primary language or the language of instruction may request a TOEFL/IELTS waiver by contacting the ADA Admissions Office. Institutional TOEFL Code Number for ADA is 2093.
 - GRE or GMAT scores (optional)
- Evaluative Interview (only for short-listed candidates)

Bachelor Program

Bachelor of Arts in International Studies (BAIS) and Bachelor of Business Administration (BBA)

ADA offers two full-time bachelor degree programs. This undergraduate program is designed to provide both breadth and depth of knowledge through general education requirements in the first two years and major requirements in the final two years of studies. The language of instruction in ADA is English. Applicants who are selected and get enrolled in ADA will take one-year Intensive English Language Program (IELP). Those who pass the English Language Proficiency Test (ELPT) at the end of the IELP start their study in the first year of the four-year bachelor program.

For either degree, the curriculum is divided into two components:

- General Education Year 1 and 2
- Specialized Education Year 3 and 4

All international candidates applying for BA programs should complete Online BA application Form available at http://www.ada.edu.az/admissions/apply_ba/instructions_ba/

Important dates:

Application Available:	January 28, 2011
Application Deadline:	April 1, 2011
Review, Interview and Notification:	March 1, 2011 - May 30, 2011
Accept/Decline Deadline	June 20, 2011

Admissions Requirements

- Completed BA Application Form <http://selfservice.ada.edu.az/Web/Admissions/Application>
- Application Fee-15 AZN or USD/EURO equivalent
- Copy of diploma /certificate from degree granting high school
 - translated into English and notary-certified
- Copy of official academic transcripts from all previously attended high schools
 - translated into English and notary-certified
- Statement outlining your reason(s) for pursuing BA degree at ADA
- Official TOEFL Test Scores: TOEFL or IELTS scores (if applicable)
- Recent photo taken within the last six months
 - Size: 5 x 5, scanned and attached to application



- Copy of Identification Card or Passport

Materials submitted for application to the ADA become the property of the Academy and will not be returned. Please retain a copy of the application and support documents for your own record.

For those who are reapplying, please submit new online application and only missing supporting documents. Copies of all supporting paper documents are not required.

Application Assessment and Selection

All complete applications and supporting documents are reviewed by the Admissions Committee. Those applicants selected for evaluative interviews will be contacted so that the Committee can get acquainted with the applicant's motivation for study, analytical and interpersonal skills, as well as the level of fluency in spoken English.

Financial Assistance

ADA offers scholarship for both MA and BA students. The scholarship is meant to prepare global leaders with strong commitment to serve public cause.

International Students

ADA's Office of International Students (OIS) offers services and programs that are designed to meet the needs of international students. For more information please visit www.ada.edu.az/students/ois/

Contact ADA

Office of Admissions, Financial Aid and Scholarship

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